

CLIENT: Old Republic Title Company • MEDIA: 16mm & 35mm Microfilm • SOLUTION: Gemtrac & Shelving

## The Challenge

Old Republic Title Company provides market-responsive, real estate transfer products and services nationwide. Much of the documentation (grant deeds, trust deeds, easements, liens, etc.) needed to perform these services is stored on 16mm and 35mm microfilm. Old Republic was in the process of consolidating personnel and microfilm collections from their San Francisco office into their Alameda office. The Alameda office storage area housed 32,000 16mm and 35mm microfilm boxes on a cantilever shelving system located in the central office space. An additional 10,000 rolls of microfilm from the San Francisco office would increase the storage requirements to 42,000 rolls of microfilm. Old Republic's objective was to increase the storage capacity while reducing the storage area, and to create a sufficient office area for the additional personnel.

## The Solution

The microfilm collection was moved to a side room and stored in six Russ Bassett GR-90-PC Gemtracs, and five RSV-15 microfilm shelving units. Both models are specifically designed for microfilm storage. Russ



Microfilm on open shelving consumes more than half of the office space.

Bassett's patented plastic compressor is located in each row of the Gemtrac drawers and RSV-15 shelving. Each compressor permits intermingling of the 16mm and 35mm boxes, while at the same time reserving the filing slot of each box for faster re-filing. Russ Bassett products are designed specifically for microfilm storage with attention to filing and retrieval activity levels and how the microfilm maximizes capacity in a minimum amount of floor space.

*Russ Bassett products reduce storage floor space.*



Access and refiling times are improved by using Gemtrac.

## The Result

This system stores the 42,000 rolls of microfilm in only 212 square feet. The original main office area is completely free of storage and is used as personnel workspace. Russ Bassett products significantly reduced storage floor space requirements.